**BRACE Trustee Ltd Grant Terms and Conditions**

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| Institution: |  |
| Principal Applicant: |  |
| Project Title: |  |
| Total Grant Amount: |  |
| BRACE PO number: |  |
| Date of award by BRACE Trustee Ltd: |  |
| Duration: |  |

Timing

1. The University will advise BRACE (the Charity) of the expected start date of the project as early as possible and not later than 3 months from the award date.

2. The funding period, beginning on the start date provided, will run for the duration shown above.

The Grant

3. This grant is awarded by BRACE Trustee Ltd (the Sole Trustee of BRACE the Charity) based on the information and details described in the application form submitted by The University. If any of the key features of the research activity described in the grant application change or need to change, BRACE (the Charity) must be notified in writing.

4. BRACE (the Charity) will not automatically approve any such changes and may require a formal resubmission of the grant application. BRACE (the Charity) reserves the right to terminate the original grant.

5. BRACE (the Charity) can consider a reasonable request for an extension provided the request is made in writing by the University 9 months before the end date and the proposed extension does not involve any additional cost to BRACE Trustee Ltd.

6. If additional costs are required, requests should be made by completing and submitting an extension form to BRACE (the Charity). This form can be found on our website. The extension will be considered by the CEO, the Grants Manager and the Chair of the BRACE Scientific Advisory Committee.

7. If the Principal Applicant (PA) leaves the University before the project completion, BRACE needs to be informed. BRACE (the Charity) is able to consider moving the grant to another university, provided the PA can complete the same research at one of the BRACE (the Charity)-linked universities with adequate support. If these conditions cannot be met, the project will be terminated.

Payment of Grant (Invoicing)

8. BRACE Trustee Ltd will not pay any part of the grant until satisfied that all the necessary resources are in place for the successful completion of the project.

9. Payments will be made quarterly in arrears on receipt of an invoice from The University. Invoices must quote the PO number (cited above) and provide a description of the costs to which the invoice relates. Invoices should be emailed to [accounts@alzheimers-brace.org](mailto:accounts@alzheimers-brace.org).

10. BRACE (the Charity) must receive the final invoices for the project within six months of the project's end date. BRACE (the Charity) reserves the right to refuse payment of invoices submitted after this period.

Communications

In return for providing funds for the research BRACE (the Charity) expects to be involved in publicity and external communications related to the funded research.

11. BRACE (the Charity) may seek to generate publicity regarding the funded research and to support this we will require the applicant to provide some additional information on themselves and their project to help us showcase their work.

12. BRACE (the Charity) requires an Annual Report from the Principal Applicant giving an update on the research progress to date. Funding for the following year may be held back or withdrawn if such a report is not made available.

13.Within three months of the project end date the Principal Applicant must submit a final lay report detailing achievements within the research period, together with a final scientific report and copies of all publications that acknowledge BRACE (the Charity) support for the PhD project.

14. Up to twice per year the Principal Applicant or student will be expected to engage in speaking opportunities, either internally with the Charity Staff, Directors of BRACE Trustee Ltd or externally. Requests will come with ample warning and can be done online or in person.

15. On occasion, it may be necessary for BRACE (the Charity) to contact researchers for further clarification of their research for use in reports to funders and internal and external communications.

16. To enable all parties to manage the publicity for mutual benefit, the Principal Applicant, The University or representatives must consult BRACE (the Charity) before publicising any details of this project.

17. BRACE (the Charity) requires that it be appropriately recognised in any publications, articles, news copy, presentation, etc., that mention or refer to the project.

18. BRACE (the Charity) will support your work and its communications whenever possible. Please reach out to the team whenever you would like support.

BRACE Trustee Ltd was able to fund this project thanks to the commitment of other scientists who agreed to peer review the grant application.

In return we ask that the Principal Applicant support us in helping other scientists by agreeing to provide at least one peer review a year during the term of the grant and invite them to continue to support this work in the future as well.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: Chris Williams (BRACE CEO)

Date:

*Authorised to sign on behalf of BRACE Trustee Ltd*

**Acceptance:**

The University accepts the terms and conditions set out above

Signature: Name:

Date:

*Authorised to sign on behalf of The University*

If this agreement is signed by someone other than the Principal Applicant, they should also sign here:

Signature: Name:

Date: